



Members of Verwood Town Council are summoned to attend a Meeting of the VERWOOD TOWN COUNCIL, which will be held on Tuesday 22nd February 2022 at the Town Council Offices at 7.30p.m.

Apologies for absence should be given to the Town Clerk/Mayor prior to the Meeting.

**Carrie Lloyd
Town Clerk**

15th February 2022

AGENDA

1. To receive Declarations of Interest and receive and approve apologies for absence.
2. To receive the minutes of the Town Council meeting held on 18th January 2022 (attached or available from carrie@verwood.gov.uk).
3. To note actions arising from previous meetings (attached or available from carrie@verwood.gov.uk)
4. Policing – verbal update from meeting scheduled on 18th February.
5. To receive a report from the Clerk (attached or available from carrie@verwood.gov.uk
 - a) Damage to coat
 - b) To consider changing the Youth Centre's confidential data to UpShot
 - c) Dorset Council - Governance Review
 - d) Change to Accounting Software
 - e) Change to signatory on Mayor's Charity Account
 - f) Change to Charge Cards.
 - g) Small strip of land between 21 – 25 Purbeck Drive
6. To receive the Minutes of:
 - a) Plans Consultative Committee Meetings held 19th January & 9th February 2022 – No recommendations
 - b) Finance & General Purposes Committee Meeting held 8th February 2022 – Recommendations:

200/21 Review of the Effectiveness of the Internal Controls

RECOMMENDED that the Review of the Effectiveness of the Internal Controls be approved.

201/21 Risk Management Statement.

RECOMMENDED that the Risk Management Statement for 2021/22 be approved.

203/21 Quotes for Replacement Radiators

RECOMMENDED that Maintaining Environments be contracted to replace the Town Council Offices' radiators for £4,723.65 plus VAT and additional work (supply & install electrical bonding to the gas metre pipe work within the cupboard, alter heat sensor so this would be installed above the boiler and replace the mains water stop cock) for £1,097 plus VAT, be approved.

7. To receive the minutes from the Verwood Youth and Community Centre Management Committee. (None – next meeting is 5th April 2022)
8. To receive a report from the Mayor & Deputy Mayor.
9. To receive the reports of representatives on other bodies
10. To receive a report from the Youth Worker.
11. To receive a report from the Internet Councillor
12. To receive a report regarding the Press and P.R.
 - 1 press enquiry received regarding keys being left in public places around Verwood
13. To receive reports of the Dorset Councillors
14. To approve accounts for February 2022 payments (to follow).
15. Items of report and matters for future agendas.

Public Contribution: At the end of the meeting for a period not exceeding fifteen minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

The next Town Council Meeting will be held on Tuesday 23rd March 2022 at 7.30pm at Village Hall Three Legged Cross.