



Members of Verwood Town Council are summoned to attend a Meeting of the VERWOOD TOWN COUNCIL, which will be held on Tuesday 25th October 2022 at Town Council Offices, 28 Vicarage Rd, Verwood BH31 6DR at 7.30p.m.

Apologies for absence should be given to the Town Clerk/Mayor prior to the Meeting.

**Carrie Lloyd
Town Clerk
18th October 2022**

AGENDA

1. To co-opt 2 people onto the Council to fill the vacancies in Dewlands South & Dewlands North Wards.
2. To receive Declarations of Interest and receive and approve apologies for absence.
3. Public Questions: In accordance with Standing Order No. 1(e) – 1(l) a period not exceeding fifteen minutes is set aside for Members of the Public to make representations, answer questions or give evidence at a meeting not exceeding 3 minutes per person. No response nor debate is required on the night.
4. To receive the minutes of the Town Council meeting held on 27th September 2022 (attached or available from carrie@verwood.gov.uk).
5. To note updates on actions arising from previous meetings (attached or available from carrie@verwood.gov.uk)
6. Recommendations Finance & General Purposes Committee held on 11th October 2022;

123/22/23 Fire Risk Assessment for Council Offices and resulting electrical work required

In view of the urgency of the electrical work Members are **RECOMMENDED TO RESOLVE** that the quote of £8,400 for electrical work be approved and three quotes be obtained for the Fire Detection and Improvement works.

7. Recommendations Amenities Committee held on 11th October 2022;

133/22/23 Cemetery Memorial Testing

RECOMMENDED that company B (quote of £2,280) be engaged to carry out the work with a rolling programme of testing being implemented from 2024 onwards.

134/22/23 Verwood Recreation Ground

RECOMMENDED that where possible any gaps in the fence line be closed and shrubs be removed to create a more open aspect onto the Recreation Ground whilst leaving enough shrubs to protect neighbours' privacy.

8. To receive a report from the Mayor & Deputy Mayor
9. To receive the reports of representatives on other bodies
10. To set up a Youth & Community Centre Working Group to review the Strategic Planning of this Service
11. To received the report of the Youth Worker – report to follow
12. To consider graffiti projects in the Youth & Community Centre – report to follow
13. To set up a Coronation Working Group for the Coronation on 6th May 2023

14. Draft Financial Regulations – to approve Draft Financial Regulations attached separately or available from the Town Clerk.
15. Draft Stand Orders – to approve Draft Standing Orders attached separately or available from the Town Clerk.
16. To approve siting of “Tommies” along the Recreation Ground railings and Ferrett Green for Remembrance Sunday
17. Fencing at Council Offices & Youth & Community Centre – to consider the attached report
18. Solar panel Battery update– to consider the attached report
19. Ferrett Green Toilets – Parent & Baby door
20. Community Fridge– to consider the attached report
21. To receive a report from the Internet Councillor
22. To receive a report regarding Press and P.R.
23. To receive reports of the Dorset Councillors
24. To approve payments for September 2022 (attached for Councillors & available from the Town Clerk – carrie@verwood.gov.uk)
25. Items of report and matters for future agendas
26. Exclusion of the Press & public

To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting by reason of the confidential nature or debate of the business to be transacted;

- (i) To consider nominations as per Council Policy

The next meeting is scheduled for 23rd November at 7.30pm at Three Legged Cross

FENCING AT COUNCIL OFFICES & YOUTH & COMMUNITY CENTRE

Work at the Council Offices was due to commence June 2022. Despite repeated emails & phone calls the materials at the Council Offices have just been left.

Officers have now offered to pay the company for the materials and source another contractor.

Since then, the Youth & Community Centre fencing has required repair (as quoted below).

Of 5 contractors contacted only 1 has attended to give a quote;

Fencing youth club	7m of 6ft overall height close board on concrete posts	£630
Gates youth club NO.1	6f height pair of close board gates with a 4.8m opening hung on 6x6 wooden posts and new ironmongery with adjustable hinges and a long and throw key entry supplied with 4 keys	£780
Gates youth club NO.2	Pair of 4ft close board gates with a 2,4m opening installed with new 4x4 posts and a new infill of close bord 1m long inc. all ironmongery	£530
Fencing	33m run of panel fencing 6ft overall height most materials supplied Apart from 1 8ft slotted post 1 6inch gravel board and 45 bags of post mix	£625
Waste	Removal and disposal of old boundaries and gates	£60
Total		£2625

Members are requested to approve this quote.

SOLAR PANEL BATTERY UPDATE

Following Members' request for more information, the following has been received;

“At present you are spending approximately £1800 per annum on power at the Youth centre, (at present rates).

The system that is installed is producing more than enough to cover that but is all being wasted back to the grid as centre is mainly used during the evening.

The cost quoted for system is £13,980.00

So at your current rate just over 7 years Pay back.

I would probably look at only having 2 Batteries giving you 19Kw of storage this will see an initial saving of £3600.00

Bringing the install cost down to £10,380.00. I think this will make a great saving on existing costs as not all the power is used outside daylight hours and the existing installation will make improvements there, the return on investment will also be reduced .

The Batteries are guaranteed for 10 years with an expected life of nearer 20. At the end of there useable life they can be replaced and recycled (quiet possibly by then with something half the size)

Unfortunately I am not aware of any leasing arrangements with the batteries.”

A grant from Verwood Solar Farm has been requested & Members will be updated at the meeting.

AGENDA ITEM 19

FERRETT GREEN TOILETS – PARENT & BABY DOOR

The toilets have been targeted (when open) for anti-social behaviour & vandalism. This rendered the Unit unusable over a weekend until repairs could be made & the damage rectified.

As an interim solution, the same lock as fitted to the Accessible Toilet (a RADAR lock), has been fitted to the Parent & Baby Unit. RADAR keys are available on line or from the Town Council Offices for £6 for any person requiring accessible access or any parent/guardian requiring access to the parent & Baby Unit.

Other retailers have been approached to see if they will also stock RADAR keys, their response is awaited.

Consideration has been given to asking a local retailer to retain a key to lend out. This places the retailer in the position of deciding whether a person requesting a key is going to use it and return it for the purposes intended e.g. if a young person requires the key to change their baby sibling, who is the retailer to question that motive? In addition, some retailers offering drinks etc already have their own baby changing facilities which can be used by parents/ guardians of babies.

RADAR keys have been in existence for decades and people requiring use of accessible facilities have not queried the cost of purchasing a key.

On social media some parents have called for CCTV on Ferrett Green and others do not consider the interim solution acceptable.

Members views and suggestions are sought.

Strategic Plan	To take on operational responsibility of Ferrett Green toilets from Dorset Council
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Equalities	N/A
Environmental/Sustainability	N/A
Crime & Disorder	The Parent & Baby unit is in a more secluded part of Ferrett Green so is more of a target for vandalism than the main toilets or the accessible toilet
Financial	CCTV quotes have not been sought yet
Resources (including workforce)	Time to clear up & clean up vandalism
Risk Management	<ul style="list-style-type: none"> • CCTV pointed at public toilets may not be considered acceptable. • Leaving the toilets without any form of locked entry will leave them vulnerable to more vandalism • Permanent closure would deny parents with babies access to changing facilities, although some local councils and businesses have already combined the accessible toilet with baby changing (mainly on grounds of space).
Legal Implications	<p>Local Government Act 1972 Sch 14 para 9 –</p> <p>(1) A county council, the Greater London Council, a local authority or a parish or community council may, subject to subsection (2) of this section, provide sanitary conveniences in proper and convenient situations.</p> <p>(2) Any such council or authority shall not provide any such convenience in or under a highway or proposed highway for which they are not the highway authority without the consent of the highway authority.”</p>

COMMUNITY FRIDGE

To assist residents further during the energy crisis, a community fridge has been suggested to be located at the Youth & Community Centre. Local shops will stock the fridge (it is hoped that once it is operational, local residents will be able to add items they do not need as long as they are within date).

Members are requested to support the scheme which will assist Verwood & Three Legged Cross residents cope through the current economic climate.

Exact details of how the fridge will operate will be provided to Members in due course, at present the concept and Town Council tactic approval are being sought.

Strategic Plan	To promote well being in Verwood
Equalities	Everyone will have access to the fridge
Environmental/Sustainability	Reduces food waste
Crime & Disorder	N/A
Financial	£0
Resources (including workforce)	None
Risk Management	Arranging access to the community will be determined if Members agree in principle
Legal Implications	Need to prevent food contamination & food poisoning if Members agree in principle