



FINANCE & GENERAL PURPOSES COMMITTEE

5th April 2022

PRESENT: Councillor Simon Gibson (Vice Chairman in the Chair)
 Councillor Lindsey Dedden Councillor Kate Stephens
 Councillor Jane Russell

In Attendance: Carrie Lloyd, Town Clerk & Jan Sebire, Assistant Town Clerk
 Public: 0

272/21 Apologies for Absence

Apologies were received from Councillors; Sharmilee Bhoose, Toni Coombs, Sandra Grove, Matthew Parker, Spencer Flower, Philip Mann and Mark Thorpe

273/21 Declaration of Interests

There were no declarations of interest.

274/21 Financial Regulations

Members considered the draft and **RECOMMENDED** that a Working Group be set up to meet for a limited time to audit the draft Regulations and report back.

(Action: Town Clerk)

275/21 Health and Safety Matters

Members considered the reports as circulated. It was **RECOMMENDED** to Amenities Committee that a review of Council benches be carried out.

(Action: Town Clerk)

276/21 Other reports and future agenda items.

None

277/21 Exclusion of the Press & Public

RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting by reason of the confidential nature or debate of the business to be transacted;

- (i) Employee Matters

278/21 Employee Matters

Members considered the report of officers and **RECOMMENDED** that

- (i) adjustments be made to standardise full-time hours worked per week to 37 hours without causing detriment to part-time staff;
- (ii) an alternative be found one day a week to open and close the toilets to meet with Working Time Regulations;
- (iii) the Nationally Agreed 2021/22 Cost of Living increase for employees back dated to April 21 be noted.

There being no further business the meeting closed at 7.45 p.m.

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Chairman

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